

防災須知

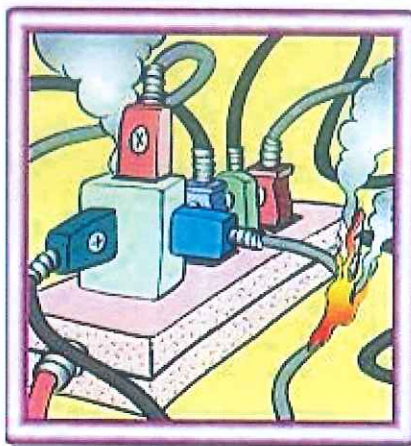


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火災



- 一、火災發生時，應保持冷靜鎮定，立即通知周圍人員，並且撥打119報案。報案時，應告知火災正確地址、人員所在樓層位置，以及有無人員受困。
- 二、進入公共場所應先留意避難路線，確保兩方向避難出口位置。
- 三、請勿讓身心障礙者、兒童單獨留在家中；火災發生時，應協助他們及早避難。
- 四、緊急出入口、緊急避難梯間等處所，請勿堆放雜物，妨礙人員逃生。
- 五、逃生過程到火場濃煙時，請勿強行穿越。逃生受阻請退回相對安全區，關門並用衣物塞緊門縫等待救援。
- 六、避難時不要牽掛本身衣著與家中財物，及早爭取避難時間，最後離開的人，應關閉大門，以免火勢延燒。
- 七、使用瓦斯爐具不慎引起火災時，應立即關閉瓦斯，並用鍋蓋或溼布覆蓋滅火。
- 八、一般火災可用水滅火；如為油類及化學物品引起，不可用水，應用乾粉、二氧化碳等滅火器滅火。
- 九、使用滅火器時，應站在上風處，先拔插梢，噴嘴直接朝向火源底部噴灑藥劑，但是萬一火勢擴大無法撲滅時，應立即進行避難。
- 十、預防火災，請勿在床上吸煙；打火機要收到家中幼童拿不到的地方；電線插座不可插上太多插頭，插座要經常清除灰塵。



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Must Know How on Fire Prevention

1. When there is fire, must keep calm, must inform surrounding staff immediately, and call 119 to report case. When reporting case, must inform the correct address of the fire, staff is in which floor, so no staff will be trapped.
2. When go inside the public site, must be careful on the evacuation route, must assure that there are two escape locations.
3. Please do not leave the handicapped and children at home alone; When there is fire, must assist them to evacuate early.
4. Please do not pile objects on the evacuation exit/entrance door, escape stairs, to avoid hindering staff during their escape.
5. During the evacuation process and there is smoke at the fire site, please do not force to cross. When evacuating and there is hindrance, please return back to safe area, close the door and use clothes as stopper on opening of the door and wait for rescue.
6. When evacuating, do not be obsessed with personal clothing and asset at home, grab the evacuation time, the person last to leave must close the big gate, to avoid fire spreading.
7. If not careful when using gas stove that cause fire, must turn off the gas, use pot cover or wet cloth to cover and extinguish fire.
8. For general fire can use water to extinguish fire; If it is oil category and chemical object that induce fire, cannot use water, use dry powder CO2 fire extinguisher.
9. When using fire extinguisher, must stand at the windward area, first pull out the pin, spray directly to the base of the fire source with chemicals, when the fire spread and cannot be extinguished, must evacuate immediately.
10. To prevent fire, please do not smoke in bed; Hide the lighter out of reach from the children at home; Cannot insert too much plugs in one electric outlet, must always clean the dust of the outlet.

